



## **PLAN**

### SIX STEPS OF MISSION PLANNING

- 1. Determine the Mission Objective**
  - A. Clear, Measurable, Achievable, & Actionable
  - B. Aligned to High-Definition Destination<sup>SM</sup> (HDD)
- 2. Identify the Threats**
  - A. Obstacles to Success
  - B. Internal & External
  - C. Controllable & Uncontrollable
- 3. Identify Available and Needed Resources**
  - A. Required to Achieve the Mission Objective
  - B. Mitigate or Eliminate Threats
- 4. Evaluate Lessons Learned**
  - A. Review Documented Lessons Learned
  - B. Consider Experiences of the Team
  - C. Experts Available for Consultation
  - D. Go/No Go
- 5. Develop a Course of Action (COA)**
  - A. Brainstorm in Separate Planning Teams / TeamStorming<sup>SM</sup>
  - B. Red Team Comments Incorporated into Plan
  - C. Create final Course of Action – “Who, does What, When”
- 6. Plan for Contingencies**
  - A. What If?
  - B. Uncontrollable Threats
  - C. Trigger – Action Steps

## **BRIEF**

**Big Picture:** Brief the Scenario

**Restate the Mission Objective**

**Identify the Threats and Resources**

**Execution:** Course of Action

- Roles & Responsibilities
- Action Steps

**Flexibility:** Contingency Plan



## EXECUTE

Task Saturation®

Standards, Checklists, Crosschecks

Mutual Support, Task Shedding

Execution Rhythm<sup>SM</sup> & X-Gap Meetings

## DEBRIEF

S.T.E.A.L.T.H.<sup>SM</sup> DEBRIEF

**Set the Time:** Location, Duration, Preparation.

**Tone “Nameless and Rankless”:** Events Not People; Not Who is Right, but What is Right! Truth over Harmony.

**Execution vs. Objectives:** Restate the Mission Objective; Was it Clear, Measureable, Achievable and Aligned with your HDD?

**Analyze Execution:** Focus on Key Events. What happened? How did it happen? Why did it happen?

**Lessons Learned:** Action Steps for Future Planning.

**Transfer Lessons Learned:** Communicate Lessons Learned to your Team & Organization. Accelerates Experience. Improves Future Execution.

**High Note:** Positive Summation! Celebrate the road to success.



## ACCELERATOR ACADEMY<sup>SM</sup>

Flawless Execution Learning On-Demand

### Afterburner's Accelerator Academy

- 37 instructional, high-impact, micro-learning videos
- Exclusive checklists and guides
- Full 7-course Flawless Execution fundamentals series
- + More

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